

# Arkansas Trappers Association Bylaws

## Amended September 8, 2018

### Article 1 - Election of Officers, Eligibility, Election Procedure and Terms of Office

#### Section 1 - Eligibility

- All Arkansas Trappers Association (ATA) members in good standing and sixteen (16) years of age are eligible to serve as officers

#### Section 2 - Election Procedure

- The officers of the ATA shall be elected at the ATA Fall Convention general membership meeting on even number years by a simple majority of members present
- *Alternate Election Procedure*
  1. *Officers of the ATA shall be elected on even number years by a simple majority vote of ballots received by a designated ATA officer no later the three (3) business days prior to the convening of the ATA Fall Convention*
  2. *Ballots will be available online at the ATA web site and message board as well as mailed to those whose membership is active through at least the receiving date previously established*
  3. *A nominating committee consisting of a chair and three (3) members will makes it's officer nominations report to the ATA one month prior to the election*

#### Section 3 - Terms of Office

- Officers listed below shall be elected on even number years and shall hold office for two (2) years
  1. President
  2. Vice President
  3. Secretary/Treasurer
  4. Editor
- Officers who fail to attend three (3) consecutive board meeting, resigns or cannot continue their term of office for any reason, shall be replaced by presidential appointment to serve the remainder of the term, subject to approval by the Governing Board

### Article 2 - Officers and Assigned Duties

#### Section 1 - Officers

The ATA Governing Board shall consist of the following officers:

- President
- Vice-President
- Secretary/Treasurer
- Editor
- National Trappers Association (NTA) State Director
- Fur Takers of America (FTA) State Director
- District Representatives (9 each)

#### Section 2 - Assigned Duties

- President
  1. Executive Committee Member

2. Governing Board Member
  3. Elected by General Membership on even numbered years
  4. Serves two (2) year term
  5. Presides over the ATA Governing Board
  6. Serves as the primary contact for the ATA
  7. Sets the tone, direction, leads and manages the ATA
  8. Cast the tie-breaking vote, if needed, in all board meetings or general membership meetings
- Vice President
    1. Executive Committee Member
    2. Governing Board Member
    3. Elected by General Membership on even numbered years
    4. Serves two (2) year term
    5. Supports the President and serves as President in his/her absence
    6. Presides over the Ways and Means Committee
    7. Cast the tie-breaking vote, if needed, in matters of the Ways and Means Committee
  - Secretary
    1. Executive Committee Member
    2. Governing Board Member
    3. Elected by General Membership on even numbered years
    4. Serves two (2) year term
    5. Keeps written minutes of all meetings and activities and makes these available in a timely manner to all members and upon request by an ATA Officer
    6. Responsible for sending all received NTA/FTA memberships and magazine subscriptions to the appropriate organization in a timely manner
    7. Responsible for providing an annual written report to be presented at the ATA Spring Board meeting
  - Editor
    1. Executive Committee Member
    2. Governing Board Member
    3. Elected by General Membership on even numbered years
    4. Serves two (2) year term
    5. ~~Responsible for providing semi-annual reports, at a minimum, to the Trapper and Predator Caller magazine and other periodical publications~~
    5. Responsible for providing semi-annual reports, at a minimum, to the currently approved magazine and other periodical publications.
  - National Trappers Association (NTA) State Director
    1. Executive Committee Member
    2. Governing Board Member
    3. Appointed by the President
  - Fur Takers of America (FTA) State Director
    1. Executive Committee Member
    2. Governing Board Member
    3. Appointed by the President
  - District Director (9 each)

1. Each District shall have one (1) Director and one (1) Alternate Director
2. The Alternate Director shall vote in the absence of the Director
3. Governing Board Member
4. Elected by the general membership of the respective district on even numbered years and shall serve a term of two (2) years
5. The Alternate Director shall be elected by the general membership of the respective district on odd numbered years and shall serve a term of two (2) years
6. Serves as a point of contact for District and ATA matters
7. Serves the ATA interest within the district by organizing logistical support from district chapters for ATA sponsored events and activities
8. Assist the organization of chapters within respective district

### Article 3 - Membership Dues and Responsibilities

#### Section 1 - Membership Dues

- ~~• Membership annual dues shall be twelve dollars (\$12.00)~~
- ~~• Dues for regular annual membership with "The Trapper and Predator Caller" magazine shall be twenty-two dollars (\$22.00)~~
- ~~• Dues for annual family membership shall be seventeen dollars (\$17.00)~~
- ~~• Dues for annual family membership with the "Trapper and Predator Caller" magazine shall be twenty-seven dollars (\$27.00)~~
- ~~• Regular Lifetime membership (does not include the "Trapper and Predator Caller" magazine) shall be one hundred fifty dollars (\$150.00)~~
- ~~• Lifetime members may send the current affiliate subscription amount (currently \$12.00) to the Secretary/Treasurer for submission to "Trapper and Predator Caller"~~
- The cost of membership, with or without the magazine, shall be proposed by the Board of Directors and shall be approved by a simple majority vote of the members participating in the vote. The approved prices shall be made public on the membership application as well as posted on our website. The magazine shall be approved by a simple majority vote of the members participating in the vote.
- ~~• Lifetime members prior to September 8, 1984 shall continue to receive "Trapper and Predator Caller" magazine~~
- Lifetime members prior to September 8, 1984 shall receive the currently approved magazine,

#### Section 2 - Membership Responsibilities

- Members must provide:
  1. Full disclosure of contact information
  2. Full Name
  3. Address
  4. Phone number (home/cell)
  5. Email address if available
  6. Date of birth
- Maintain up-to-date contact information
- Abide by the ATA Code of Conduct
  1. Members may be removed from ATA programs and events for violation of the ATA Code of Conduct
- Agree to abide by the ATA Constitution and Bylaws

- Maintain an ATA membership on good standing status
  1. Membership is good standing is defined as payment of the current ATA dues as specified in Article 3, Section 1 of the ATA bylaws
- ~~Lifetime members may send the current affiliate subscription amount (currently \$12.00) to the Secretary/Treasurer for submission to "Trapper and Predator Caller"~~
- ~~Lifetime members prior to September 8, 1984 shall continue to receive "Trapper and Predator Caller" magazine~~
- Refer to Article 3, Section 1.

The ATA Ways and Means Committee shall consist of:

- Shall be chaired by the ATA Vice-President for the term of his/her service
- Shall consist of District Representatives for the term of his/her service

The ATA Rules and Regulation Committee shall consist of:

- Shall be chaired by a volunteer from within the ATA but not a member of the Executive Committee
- Shall serve a term to be decided by the Governing Board

The ATA Standing, Special or "Ad Hoc" Committee may be created as needed to include the following ATA endorsed activities:

- Annual Fur Sale
- ATA Fall Convention
- Annual Trappers Workshop
- Members are expected to volunteer for committee assignments

Committee Appointments

- The President has the authority to appoint committee chairs and members

## Article 5 - Meetings

### Section 1 - Governing Board

- Shall meet at least two (2) times each calendar year to coincide with the following events:
  - Spring Board of Directors Meeting
  - ATA Fall Convention
- The President shall have the authority to convene an unscheduled meeting of the Governing Board with at least fourteen (14) days notice.

### Section 2 - Districts

- Shall convene at a minimum if twice each year at least thirty (30) days prior to the ATA Fall Convention and again at least thirty (30) days prior to the Spring Board of Directors Meeting and on a regular basis as deemed necessary to attend to State Association supported events as well as District events
- Shall convene in various locations within the district so as to minimize the financial expenditures on district members and to maximize participation

### Section 3 - Association General Membership

- Shall convene at least once per year to coincide with the ATA Fall Convention with at least a thirty (30) day notice
- Unscheduled general membership meetings may be convened by the President/Governing Board with at least a thirty (30) day notice

### Section 4 - Parliamentary Authority

- The rules contained in the current edition of *Robert's Rules of Order Newly Revised* shall govern Arkansas Trappers Association (ATA) and its affiliates in all cases to which they are applicable and in which they are not inconsistent with the bylaws and any special rules of order the ATA may adopt

### Article 6 - Finances

Section 1 - The Arkansas Trappers Association shall practice standard Small Business accounting practices as well as adhere to state and federal regulations

Section 2 - Accounts of the ATA funds shall consist of

- An interest bearing savings/money market account for retaining approximately ninety (90) percent of ATA funds
- An interest bearing small business checking account for day-to-day operational funds of at least ten (10) percent of the total ATA funds but shall not exceed two thousand five hundred (2,500) dollars on a monthly basis

Section 3 - The Arkansas Trappers Association may, as needed, retain the services of a Certified Public Accountant as a consultant and to aid the ATA in financial matters.

### Article 7 - Dissolution

Section 1 - Upon dissolution, the members of the Arkansas Trappers Association agree to the following procedure:

- The Arkansas Trappers Association shall be terminated and dissolved by a two thirds (2/3) majority vote of the membership in favor of dissolution and termination of the Arkansas Trappers Association
- Upon dissolution, the members of the Arkansas Trappers Association agree to the following procedure:
- The Arkansas Trappers Association shall be terminated and dissolved by a two thirds (2/3) majority vote of the membership in favor of dissolution and termination of the Arkansas Trappers Association

Section 2 - Upon dissolution, the members of the Arkansas Trappers Association for any reason:

- The officers shall take full account of the ATA assets and liabilities
- The officers shall liquidate the assets and shall apply and distribute the proceeds there from in the following order:
  1. To the payments of debts and liabilities of the ATA
  2. To the setting up of any reserves that the officers may deem reasonable for the purpose of paying any unforeseen liabilities or obligations of the Arkansas Trappers Association

3. The remaining balance and assets shall be distributed to the National Trappers Association and Fur Takers of America equally
4. Members shall be provided a statement prepared by the Arkansas Trappers Association outlining the assets, liabilities and the distribution upon complete liquidation on the Arkansas Trappers Association web site.
5. Upon compliance with these terms and the distribution of the funds, the Arkansas Trappers Association shall cease to exist.

Article 8 - Amendments

- Providing notice has been given at the previous meeting, this constitution may be amended at any regular meeting by two thirds (2/3) vote cast by those in attendance